

GT1000 Syllabus

First-Year Seminar, Section IA1, 1 Credit

R 3:00-3:50, Clough Commons 423

Instructor Information

Instructor

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Office Hours & Location

Ivan Allen College 157, By appt

Team Leaders

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General Information

Description

You have made it into Georgia Tech, a premier university. **Congratulations!** Now, you need to think about where you are going upon graduation and WRITE YOUR TICKET to get you there. Our goal in this course is to help you to do that. This is a highly interactive course, which requires active student participation and working collaboratively in small groups. More specifically, the aims of this First-Year Seminar include helping you to:

- make a successful transition to college by becoming better acquainted with the academic and social environments at Tech and in Midtown;
- acquire strategies that promote academic, social and professional success;
- understand what an International Affairs degree is and what you can do with it;
- begin the process of shaping your place at Georgia Tech, in Atlanta, and in the World.

Course Goals and Learning Outcomes

1. Identify campus resources (safety, academic support, student organizations) that can be incorporated into strategies for success at Georgia Tech.
2. Create a personal study strategy based on time management skills and learning strengths.
3. Evaluate major/career paths based on such things as majors, personal goals, interests, and strengths.
4. Prepare a resume and cover letter applicable to internships, co-ops, study abroad programs or leadership positions (as appropriate)
5. Write reflectively on topics related to college major, Project One, and first year college experience.
6. Understand the basic departmental expectations of a research paper.
7. Participate as an effective member of a group to deliver a professional presentation.

Course Requirements & Grading

Assignment	Date	Weight (Percentage, points, etc)
Class Participation		15%
Journal Reflection (2)	8/31 and 10/2	10% (5% each)
Academic Planner	9/7	10%
LASSI	11/9	10%
Resume and Cover Letter Project	10/12	15%
Major Project	11/2	15%
Getting to Know GT Presentation		25%

Description of Graded Components

Participation

Throughout the course, your participation in class activities and discussions will be evaluated. At the very least, you are expected to be attentive and engaged. A high participation grade will reflect regular valuable/constructive contributions to group or class discussions. Your attendance will also determine your participation grade. Because class time is valuable, you will lose ten points for each unexcused absence and five points for each tardy. You can have one unexcused absence without penalty. Please notify the instructor in advance via email about absences from class.

Journals

You will complete 2 journal entries. Each should be two-pages long, double-spaced in 12 point type. To earn maximum credit, these journals should be written clearly and should demonstrate some creativity and thought. Topics:

Entry 1: "What most surprised me about Georgia Tech?"

Entry 2: "Why am I interested in studying [my major]?"

Academic Planner

You are required to maintain a planner throughout the semester (and hopefully for the rest of your career as a student and professional) and bring it to each class. You may use a traditional (pen-and-paper) planner (available at the bookstore for under \$10), an online planner. At the very least, you should make entries for all academic events (class times, assignment due dates, exams, etc.). Periodically throughout the semester, we will have random "planner" checks to see that you are keeping up with it. ALWAYS bring your planner to class.

LASSI

Complete the Learning and Study Strategies Inventory (LASSI) and reflect on your strengths and areas that need work.

Accessing the LASSI

Visit <http://www.collegelassi.com>

You will need to enter these codes:

school number: 80293

user name: axdw

user password: gwk7

Your results will be available immediately and you should choose to receive them by email. Your results will be charted on 10 scales, with a key on how to interpret them at the bottom of the chart; there is also an attached page with more information about each scale and what it means to your academic life. You must email a copy of your results to Vince in order to get credit.

Resume and Cover Letter Project

You will write a cover letter and resume to be used later for co-op jobs, internships, or other employment. More details will be given later in the semester. Sample resumes are posted on t-square. You may submit a draft for comments if you wish.

Major Project

Complete Academic Advising Worksheet (see T-square) with Stephanie Jackson.

Getting to Know Georgia Tech Team Presentation

Working with a group of your peers, you'll create and present a project about an aspect of Georgia Tech's culture. Your presentation should be engaging, collaborative, and informative. Each presentation will be 5 minutes, followed by questions and answers. We'll discuss the particulars of this project later this semester.

Grading Scale

Your final grade will be assigned as a letter grade according to the following scale:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	0-59%

Course Materials

- *GT 1000 First-Year Seminar ebook*. Available at <http://b.gatech.edu/2vkkwm3>.
- A Planner (online or paper, whatever you prefer).

Course Website and Other Classroom Management Tools

This course will make use of T-Square and a shared Google Drive folder if needed.

Course Expectations & Guidelines

Academic Integrity

Georgia Tech aims to cultivate a community based on trust, academic integrity, and honor. Students are expected to act according to the highest ethical standards. For information on Georgia Tech's Academic Honor Code, please visit <http://www.catalog.gatech.edu/policies/honor-code/> or <http://www.catalog.gatech.edu/rules/18/>.

Any student suspected of cheating or plagiarizing on a quiz, exam, or assignment will be reported to the Office of Student Integrity, who will investigate the incident and identify the appropriate penalty for violations.

Accommodations for Students with Disabilities

If you are a student with learning needs that require special accommodation, contact the Office of Disability Services at (404)894-2563 or <http://disabilityservices.gatech.edu/>, as soon as possible, to make an appointment to discuss your special needs and to obtain an accommodations letter. Please also e-mail me as soon as possible in order to set up a time to discuss your learning needs.

Attendance and/or Participation

Attendance in class is mandatory. However, being in class is not enough - you should participate and ask questions. Demonstration of having done the reading will result in a better grade. Please advise the TL ahead of time if you will miss class or afterward if you are ill. I will grant you **one absence** (for whatever reason) during the semester, after which, your final grade will be deducted 1.5 points for each additional absence (10 points off your participation grade). Obviously, there are extenuating circumstances that we will consider, but you need to consider your presence in class as vital to your final grade. Only family emergencies, illnesses, or Institute-approved absences will count as excused absences.

Collaboration & Group Work

There are no circumstances where you should need group assistance. All grades will come from in-class assessments.

Extensions, Late Assignments, & Re-Scheduled/Missed Exams

Make-up examinations will only be done for those with Institute-approved absences or documented illness. Late work will not be accepted without an Institute-approved excuse.

Student-Faculty Expectations Agreement

At Georgia Tech we believe that it is important to strive for an atmosphere of mutual respect, acknowledgement, and responsibility between faculty members and the student body. See <http://www.catalog.gatech.edu/rules/22/> for an articulation of some basic expectation that you can have of me and that I have of you. In the end, simple respect for knowledge, hard work, and cordial interactions will help build the environment we seek. Therefore, I encourage you to remain committed to the ideals of Georgia Tech while in this class.

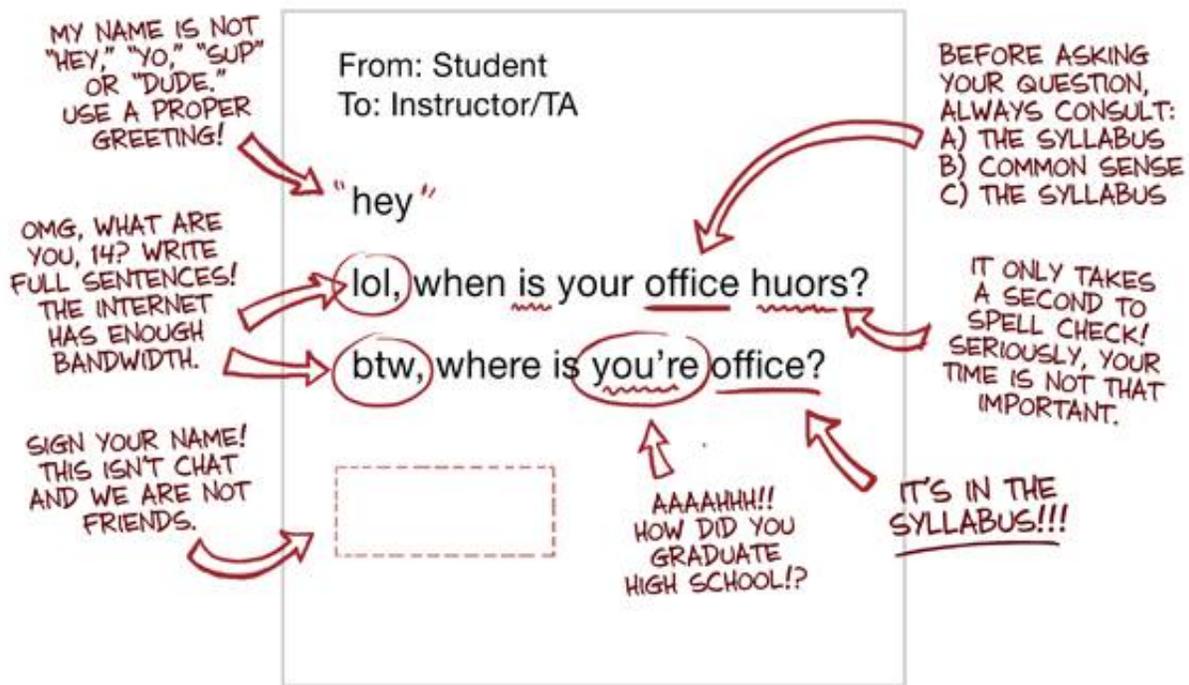
Student Use of Mobile Devices in the Classroom

No electronic devices (mobile phone, laptop, tablet, etc.) are permitted during the class. If you have a ADAPTS-related requirement for an electronic device, that is an allowed exception.

Campus Resources for Students

The Communication Center (communicationcenter.gatech.edu/) provides support for students with respect to developing competency and excellence in written, oral, visual, electronic, and nonverbal communication.

HOW TO WRITE AN E-MAIL TO YOUR INSTRUCTOR OR T.A.



WWW.PHDCOMICS.COM

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Course Schedule

Date	Topic	Reading, Notes, due dates, and more
8/24	Welcome/What is GT1000	Take pre-semester course survey at: https://gatech.co1.qualtrics.com/jfe/form/SV_eyRITXwVMOJ3uK1
8/31	Campus and Personal Safety	“Georgia Tech Resources and Culture” - ebook Scelfo, J. (2015), “Campus suicide and the pressure of perfection,” <i>New York Times</i> , 27 July. Available at: http://nyti.ms/1VluROq Journal 1: “What about GT has surprised me most so far?”
9/7	Exploring Your Major	“Exploring Your Major” - ebook
9/14	Writing Papers in INTA	
9/21	Library for Success	
9/28	Career Development: Internships, Resumes, Cover Letters	“Career Development Skills”, pp 16-22 - ebook Journal 2: “Why am I interested in pursuing [my major]?”
10/5	Career Development: Networking	“Career Development Skills”, pp 23-42 - ebook <u>Meet at GT Alumni House</u>
10/12	Faculty Panel 1	Resume and Cover Letter project due
10/19	Faculty Panel 2	
10/26	Time Management and Registration	
11/2	Presentation Skills	Communication and Relational Skills Major Project Due
11/9	Learning Strategies and Styles	“Academic Success” -ebook Submit copy of your LASSI results.
11/16	Group presentations	
11/23	THANKSGIVING HOLIDAY	
11/30	Course Wrap-Up	